

# Building Research & & Education Foundation

## Grant Guidelines

[INTERIM—OCTOBER 2005]

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AIB Building Research & Education Foundation  
is to promote and encourage research in the science  
and practice of building and to facilitate the exchange  
of related information amongst building professionals.*



## About the Foundation

The *AIB Building Research & Education Foundation* was established in the 1960s by the Australian Institute of Building (AIB). The purpose of the Foundation is to promote and encourage research in the science and practice of building and to facilitate the exchange of related information. The importance of this work is reflected in a statement made nearly forty years ago:

*The reason Australia has become a great nation is because there has been a progressive and ever-developing construction industry to fulfill the nation's need for physical facilities. Within that industry there has emerged a Building Profession which has endeavored at all times to retain its flexibility through knowledge and understanding gained by education and research.*

Sir Albert V Jennings  
AIB President - May 1966

Funding is available to individuals and organisations. In addition, the Foundation supports national awards associated with university study in building and construction management related disciplines.

The Foundation is managed by a Board of Trustees that have all served a term as AIB National President. Funds held by the Foundation are retained in an independent legal Trust with grant monies being derived from the return on investments supplemented by additional donations and bequests from individuals and organisations.

## Grants — Eligible projects

The purpose of the *AIB Building Research & Education Foundation* is to promote and encourage research in the science and practice of building and to facilitate the exchange of related information. Under the terms of the Trust Deed projects may be considered for funding if they fall within the following categories:

- To encourage and assist research into any matter of concern to the profession of building and make known the nature and merits of the results of any research which may seem capable of being used by persons engaged in the profession of building.
- To encourage the discovery of and investigate and make known the nature and merits of the results of any research which may seem capable of being used by persons engaged in the profession of building.
- To establish, form, furnish and maintain libraries, museums and laboratories devoted to the arts and sciences and practice of building.
- To encourage the study of the arts and sciences of building and to improve and elevate the general and technical knowledge of persons engaged or intending to engage in the profession of Building and for such purposes to donate prizes or other awards or distinctions and institute and establish scholarships, grants and other benefactions.
- To institute, promote, establish or support or aid in the institution, promotion, establishment or support of any associations or institutions in any way connected with the purposes of the foundation or of chairs and lectureships in any university, college, institution of learning or otherwise and to subsidise or assist the teaching of any subjects relating to the profession of building and kindred matters, arts and sciences or tending to further the purposes of the fund or any of them.

Individuals, not-for-profit organisations and public learning institutions can apply for funding from the *AIB Building Research & Education Foundation*. Although there is no requirement that applications are only available to areas in which AIB Chapters operate (Australia, Hong Kong and Singapore) applications from these regions typically enjoy a higher success rate.

## Grants — Assessment criteria

The *AIB Building Research & Education Foundation* always receives more grant applications to support for worthy projects than can be funded from the Trust money available for grants. It will help you and the Trustees, therefore, if you would review the assessment criteria before submitting a proposal for funding. The proposal will be assessed on the following:

### Proposal quality

The proposal will be rated on the extent to which each of the following proposal quality criteria are evident:

- Clearly describes practical and useful outcomes and demonstrates the need for these outcomes.
- Shows a clearly articulated understanding of the challenges / learning needs of the building profession.
- Clearly describes the relevance, audience, and benefits of the proposed endeavor for which funding is sought.
- Exemplifies a clearly organised and well-written proposal.

### Project feasibility

The proposal will be assessed on the degree to which the following capacities for performance are evident:

- Demonstrates a monetary contribution or in-kind contribution to assist in the project by parties other than the Foundation. The expected level of in-kind contributions is a minimum of 50% of the value of the grant.  
(i.e. \$1 monetary / in-kind contribution plus an additional \$2 grant funding)
- Proposes an adequate work plan and time allocation.
- Shows that the proposing individual(s) and / or organisation(s) possess the skills and overall capabilities to successfully carry out the project.
- Proposes an adequate and reasonable budget.

When preparing a proposal for grant funding the *proposal qualities* should be self-evident and each of the criterion stated in the *project feasibility* must be specifically addressed.

Formal applications can be received either in the post or via e-mail. If submitting the application via e-mail the entire document should be forwarded to the Foundation in a single PDF file. To ensure that your application is processed in a timely fashion, your grant application should prominently display your contact details. Please note that it is not possible for staff to discuss the likelihood of the success or failure of a grant application as this is a matter for the trustees.

## Grants – Submitting an application

The *AIB Building Research & Education Foundation* receives grant applications throughout the year. Upon receipt any grant application will be reviewed by the Board of Trustees which typically meets three times per year.

Formal applications should be sent to the foundation either in the post or via e-mail. If submitting the application via e-mail the entire document should be forwarded to the Foundation in a single PDF file. To ensure that your application is processed in a timely fashion, your grant application should prominently display your contact details.

Please note that it is not possible for staff to discuss the likelihood of the success or failure of a grant application.

You should generally expect to wait up to six months after receipt of an application to hear a decision. However, receipt will be acknowledged within fourteen days of receipt.

Proposals for grant funding can be made to:

AIB Building Research & Education Foundation

Construction House

217 Northbourne Ave, Turner, ACT

Postal: GPO Box 1467, Canberra, ACT, 2601

E-mail: [foundation@aib.org.au](mailto:foundation@aib.org.au)

Telephone: 02 6247 7400

Facsimile: 02 6248 9030